



Secretary of State

Notary Division

P.O. Box 94125 • Baton Rouge, LA • 70804-9125

Telephone (225) 922.0507



Examination Registration Credit Card Cover Sheet

Fax to: (225) 932.5359

Instructions: Complete this form in its entirety and fax it along with the **Application to Qualify** and/or the **Examination Registration Form** to the Secretary of State's office. The **Examination Registration** fee is \$75 and the **Application to Qualify** fee is \$25. Forms must be filed with the Secretary of State's office no later than 45 days prior to the date of the examination. The **Credit Card Cover Sheet** must accompany fax filings. **This registration and fee is non-refundable and non-transferable.**

Applicant's Name: _____

Applicant's Phone #: _____

Name on Credit Card: _____

Card #: _____

Expiration Date: _____

Filing Fee Amount: _____

Signature of Card Holder: _____

Card Type: _____

There will be a \$2.00 state processing charge for credit card payments as defined by LRS 49:316.1